



U.S. Public Health Service

Environmental Health Officer's Professional Advisory Committee (EHOPAC)

Meeting #193 Minutes, August 11, 2015

I. Call to Order 1300 EST

EHOPAC Chair, CAPT David Cramer, called the meeting to order. Roll call was held for members in attendance.

EHOPAC Members Present

CAPT Alan Parham, CPO	CDR Jill Shugart
CAPT David Cramer, Chair	CDR Chris van Twuyver
CDR Carrie Oyster, Vice-Chair/Treasurer	LCDR Matt Albright
CDR Jennifer Freed, Outgoing Chair (Ex-Officio)	LCDR Daveta Bailey
CDR Jamie Mutter, Secretary	LCDR Matthew Deptola
CAPT Bobby Villines	LCDR Katie Hubbard
CDR Derek Newcomer	LCDR Elena Vaouli
CDR Stephen Piontkowski	

EHOPAC Members Absent

CDR Darren Buchanan (Excused)	LCDR Jason Mangum (Excused)
CDR Joe Laco (Excused)	LCDR Carla Tuite (Excused)
LCDR William Fournier (Excused)	

EHOPAC Liaisons Present

CAPT Donald Williams, EHAC Liaison	LCDR Daveta Bailey, JOAG Liaison
CAPT (Ret) Gary Noonan, AAS Liaison	

II. Chief Professional Officer Update – CAPT Alan Parham

Report

- Permanent Promotions have been released on the CCMIS website
- RADM Lushniak’s retirement ceremony will be held on September 3, 2015
- RADM Sylvia Trent-Adams will be the new Deputy Surgeon General
- Promotions
 - Temporary promotions – the success rate has decreased at the O4 grade
 - Reason – Commissioned Corps to get in line with the O5 and O6 promotion rates
- EHO’s on board
 - 1 graduate in July from OBC
 - 1 EHO officer joined the CDC Epidemic Intelligence Service program
- Readiness – EHO’s are currently #2 in Readiness

III. EHOPAC Chair Report – CAPT David Cramer

Report

- **COSTEPs:** Special thanks to the 2015 COSTEPs and preceptors. Also special thanks to the CDR Shugart, CDR Leonard and the M&R Subcommittee. Lastly, thank you to Mr. Steve Hand and the staff at DCCPR.
- **Fundraising:** No news unfortunately. I exchanged emails with CAPT Sanders last week and the issues still needs to go before the OSG.
- **Call for New Voting Members Amendment:** Call for new voting members: The initial call for new voting members went out in June. We assumed that we were replacing the two voting members from IHS and the one from CDC. But the distribution of officers across the service continues to shift. FDA continues to gain EHOs and IHS continues to lose officers. The stats you see below were pulled on June 4th, but since then the FDA and the IHS have reached parity with 92 officers each. In fact with the recent FDA hiring initiative, the FDA has likely surpassed the IHS. Regardless, based on the bylaws, we had to pull the numbers in June. IHS loses a seat and NIH gains a seat. Since the two at large seats were held by NIH, we moved CDR Derek Newcomer into the NIH seat and opened up an At Large seat. So, please consider becoming a voting member if you are assigned to IHS, CDC or one of the non-represented agencies.

(Table on next page)

AGENCY	Number	% of Category	Distribution Out of 16 EHOPAC Seats	2016
IHS	94	26.70%	4.27	4
FDA	89	25.28%	4.05	4
CDC	70	19.89%	3.18	3
ATSDR	21	5.97%	0.95	1
DHS-COAST GUARD	15	4.26%	0.68	1
EPA	13	3.69%	0.59	1
NIH	13	3.69%	0.59	1
INTERIOR	10	2.84%	0.45	1
OS	8	2.27%	0.36	0
PSC	6	1.70%	0.27	0
HRSA	4	1.14%	0.18	0
BOP	2	0.57%	0.09	0
DHS-NON COAST GUARD	2	0.57%	0.09	0
USDA	2	0.57%	0.09	0
ACF	1	0.28%	0.05	0
CMS	1	0.28%	0.05	0
DOD TMA	1	0.28%	0.05	0
Grand Total	352	100.00%	16	16

- **In Person EHOPAC Meeting:** The EHOPAC is bringing back the annual live meeting at WCU on October 20th. Monday, October 19th, 2015 we'll be meeting with the toxicology class. Tuesday will be the EHOPAC meeting. CAPT Parham and I will be there along CDRs Leonard and Shugart. Please consider coming down if you are able to work it into your schedule.
- September 8th. We'll vote for new voting members and announce the results at the live meeting in October.

IV. EHOPAC Vice Chair Report – CDR Carrie Oyster

Report:

- Continue working with several projects
 - Website migration
 - Social Media Policy for the Professional Advisory Committees
 - EHOPAC new coin

V. EHOPAC Treasurer Report – CDR Carrie Oyster

Report:

- Budget
 - Current funds \$1864.05
 - Historical: Spent \$1185 in CY2014
 - Historical: Income \$570 in CY2014
 - Membership & Orientation Subcommittee donated 4 EHO coins at the June OBC graduation and 1 coin at the July OBC graduation
 - EHOPAC donated 1 coin to RADM Lushniak's shadow box
- Coins
 - Currently have 107 coins
 - Sold 57 coins in CY2014
 - Sold coins thus far CY2015 → 44
 - Donated Coins for CY2015:
 - EHOPAC ROY recipient
 - 7 coins February OBC
 - 1 coin April OBC
 - 4 coins June OBC
 - 1 coin July OBC
 - 1 coin RADM Lushniak's shadow box
 - CDR Jen Freed is managing coins, if an EHO would like to purchase a coin, please contact her at:
Agency for Toxic Substances and Disease Registry
4770 Buford Highway, MS F-59
Atlanta, GA 30341-3717
770-488-3650
jen7@cdc.gov

VI. EHOPAC Outgoing Chair/Ex-Officio – CDR Jennifer Freed

- No updates at this time

VII. EHOPAC Secretary Report – CDR Jamie Mutter

- No updates at this time

VIII. Workgroup Report

A. Communications Working Group

Current Subcommittee Members:

Chair(s): LCDR Elena Vaouli

Members: CDR Jennifer Freed
CDR Diane Kelsch
CDR Luis Rodriguez

LCDR Daniel Adams
LCDR Hristu Chris Chepa
LCDR Steven Galvez
LCDR John Masters
LCDR Martin Stephens
LT James Gooch
LT Dana Robison
LT Lauren Shade

Current initiatives (based on Subcommittee Work plan):

- **Social Media**
 - Oversee, maintain and promote EHOPAC Facebook page – Ongoing
 - Support EHOPAC participation on Combined Category Social Media Task Force
 - Compare HHS Social Media Policies Checklist with current EHOPAC Social Media SOP.
 - Collaborate with IT on developing incident response plans to address hacking attempts and to develop mitigation plan for dealing with unsolicited PII info. – New due date – end August
 - Complete Privacy Impact Assessment. – New due date – end August
 - Create list of suggested methods for tracking/keeping records of social media data. – New due date – end August
 - Revise EHOPAC Social Media SOP to adhere to HHS policies. New due date – end August
- **Publications**
 - Identify and submit article to Combined Category Newsletter – Due: TBD
- **Communications Needs Assessment**
 - Develop EHO-wide survey. – Due 9/4/15
 - Revise and deploy EHO-wide survey. – Due 10/2/15
 - Review and evaluate EHO-wide survey. – Due end November
 - Prepare draft recommendations and report of VM & EHO-wide surveys. – Due 11/6/15
 - Submit draft report to PAC leadership for review. – 12/4/15
 - Revise and finalize report. Due: TBD

Notable news/activities/accomplishments since last EHOPAC meeting:

- **Social Media**
 - Subgroup continues to work on tasks to revise Social Media SOP.
- **Publications**
 - Spring edition officially released to EHOPAC in June 2015.
 - Fall edition article submission from EHOPAC vetted and in review.
- **Communications Needs Assessment**
 - Acquired additional co-Lead, LCDR Daniel Adams.
 - Completed evaluation of Phase 1 survey results.
 - Developing Phase 2 – EHO-wide survey. To be deployed in September 2015.

Long Term Goals:

- Evaluate and enhance EHOPAC social media activities
- Represent EHOPAC on Combined Category Newsletter workgroup
- Conduct communication needs assessment

IX. Liaison Reports

A. EHAC Liaison Report – CAPT Don Williams

- The 2015 Annual Environmental Health Accreditation Council met in Orlando, FL during the NEHA meeting.
- EHAC gained one graduate program: Fort Valley State University. They were placed on conditional accreditation for 2 years, the condition being that they need to provide evidence that their students are required to have "skills and knowledge of natural sciences including biological sciences, chemistry and other sciences". They are to document this by including this requirement in their program catalog.
- Additionally, University of Wisconsin-Stout was also discussed. They were not granted accreditation, but were given the status of pre-accreditation for two years. After this period they must re-apply for full accreditation.
- The second day of the meeting dealt solely with updating the Undergraduate Guidelines; we will not be operating under the new version of the guidelines until after they are put to vote at the 2016 Annual Meeting.
- We definitely are gearing up for a busy year! There are currently 8 programs going up for reaccreditation:
 - Alabama A&M University (UG)
 - Baylor University (UG)
 - Benedict College (UG)
 - Colorado State University (UG)
 - Dickinson State University (UG)
 - Mississippi Valley State University (UG)
 - North Carolina Central University (UG)
 - Ohio University (UG)
- Mississippi Valley State University may decide to move their Graduate program review up to 2016 as well so that they will only have to pay for one site visit (they originally were up for review in 2017). If they decide to move it up there will be 9 programs going up for reaccreditation.
- There are also two programs that are currently under Conditional Accreditation and must meet their conditions by 2016. These programs are Central Michigan University and West Chester University. Central Michigan University was supposed to have met their conditions by the 2015 Annual Meeting, but the council felt they did not meet conditions and are giving them an extra year.

B. American Academy of Sanitarians Report - CAPT Gary Noonan (Ret)

- Award ceremony went well

- The Board of Directors of the Academy will absorb the costs of the awards ceremony in the future

C. Commissioned Corps Women’s Issues Advisory Board (CCWIAB) Liaison Report – CDR Lauralynn McKernan

- No updates at this time

D. Junior Officers Advisory Group (JOAG) – LCDR Daveta Bailey

- Announcement of newly elected Executive Committee for the 2015-2016 Operational Year. These officers will take office on 1 OCT 2015.

Chair: LCDR Elizabeth Garza
Vice-Chair: LCDR Cara Halldin
Chair-Elect: LCDR Samantha Spindel
Secretary: LCDR Lindsay Hatch
Financial Liaison: LCDR David Huang

New Voting Member 2015-2017
 Environmental Health: LT Katie Bante (IHS, Fairbanks AK)

X. Subcommittee Reports

A. Awards and Recognition

Current Subcommittee Members:

Chair(s): LCDR Katie Hubbard and LCDR Carla Tuite
 Members: CDR Michael Box
 LCDR Eva McLanahan

Current initiatives (and projected completion date if applicable):

- Call for nominations for the 2016 EHO Responder of the Year Award will go out in October 2015.
- Call for nominations for the 2016 EHOPAC Awards will go out earlier next year—January/February timeframe
- Military Health System (MHS) Military Allied Health Leadership Excellence Award
 - Commissioned Corps PHS Environmental Health Officers are now eligible
 - Additional information and call for nominations will be sent out in Summer of 2016

Notable news/activities/accomplishments since last EHOPAC meeting:

- 2015 EHOPAC Awards were presented at the NEHA AEC at the AAS/EHOPAC Honor Awards Ceremony on July 13, 2015

Long Term Goals:

- Plan for enhanced marketing for awards to increase the number of award
 - Work with training subcommittee to take a more targeted approach to Junior
- Plan for enhanced marketing for awards to increase the number of award nominations for the 2016 awards cycle.
 - Work with training subcommittee to take a more targeted approach to Junior Officers. Possible webinar on how to write an award nomination.

B. Career Development

Current Subcommittee Members:

Chair(s): CDR Joe Laco
Co-Chair: CDR Stephen R. Piontkowski
Members: CDR Aimee Treffiletti, CDC
LCDR Danielle Mills, CDC
LCDR Chris Fletcher, ATSDR
LT Beth Wittry, CDC

Current initiatives (and projected completion date if applicable):

- Career progression timeline is still being developed
- Two promotion counseling sessions have been completed to date

C. History

Current Subcommittee Members:

LCDR Jason Mangum
LCDR Mathew Deptola

Members:

Kenneth Crombie
Susan Schaffer
Victoria Murray
Emily Lee
Melanie Moore
Jeremy Mason
Nicola Areshenko

Current EHO Officer Strength and per agency.

(Table on next page)

EHO Numbers per Agency 8-6-15

AGENCY	EHO
ACF	1
AHRQ	0
ATSDR	4-21
BOP	2
CDC	3-73
CMS	1
DHS-COAST GUARD	5-15
DHS-NON COAST GUARD	3
DOC	0
DOD	0
DOD TMA	1
EPA	13
FDA	1-92
HRSA	4
IHS	2-91
INTERIOR	10
JUSTICE	0
NIH	13
OS	8
PSC	6
SAMHSA	0
USDA	3
Grand Total	357

Current initiatives (and projected completion date if applicable):

- Research and document information regarding the category name “sanitarians” and the change to environmental health officer (date, reason why, etc.)
 - Task status: 60% complete
 - Task Lead: Jason Mangum
- Continue to research and document the oral history of ADMs and CPOs and record their biographies on the HISTORY section of the EHOPAC website.
Task status: Currently reviewing thumb drives
 - Task Status: On-going
 - Task Lead: Emily Lee
- Document and provide updates on significant events where EHOs contributed in a worthwhile event of agency project that shows a significant impact for the agency or for the people for whom we serve.
 - Task Status: On-going
 - Task Lead: Susan Schaffer
- Develop a deployment timeline that dates back at least to 2000 which encompasses deployments over the years and captures the background of these events, who or how many personnel responded (EHO’s), dates, other important

information. Additionally, a synopsis of the EVD response and the Unaccompanied Minor response will be documented and posted to show EHO level of involvement.

- Team Lead: Matt Deptola
- Task Status: On-going
- **Update:** Documentation has been collected on 2 deployment teams experience with the unaccompanied minor's mission. List of EHO's for this deployment have been obtained from Redog. Coast Guard (from the direction of CDR Oyster) has provided a comprehensive list of deployments. Group is currently working on formatting this into a historical timeline.

Notable news/activities/accomplishments:

- Added 3 new additional members and will regroup personnel according to above initiatives.

Long Term Goals:

- The HSC will strive to track down the missing (if any) bios that were EHOs and their oral history.
- The HSC will try to document the progression of the EHO coin re-design and vote for acceptance.
- The HSC will work with IT to establish a user friendly timeline on EHO/USPHS deployments and highlight those efforts specific tasks or events that show EHO direct involvement.

Actions previously directed by EHOPAC (Status and projected completion):

- Items on the RAIL list are incorporated into our current initiatives. Thumb drives with historical information have been received and are currently being reviewed to help capture important information from past meetings.

D. Information Technology

Current Subcommittee Members:

Chair: Darren Buchanan
Co-Chair: CAPT Gary Perlman

Member(s): CAPT Villines, CDR Chapman, LCDR Ericson

Current initiatives:

- Moving EHOPAC "public" facing site to the CCMIS server
 - Current BIG obstacle is 508 compliance
 - Very few of the current resources on the PAC website meet 508 compliance standards
 - Will need to be verified and tested by each subcommittee before being put on the CCMIS EHOPAC site
 - Guides and resources **WILL BE PROVIDED**
- Moving EHOPAC "public" facing site to the CCMIS server

- Maintaining the current site until the switch is complete
- Moving EHOPAC “internal” facing site to APAN.org

Notable news/activities/accomplishments:

- Standard EHOPAC.org O&M activities
- Successful application and approval for use of the APAN.org system.
- Starting to transfer files to the new CCMIS site (508 compliance issue)

Long Term Goals:

- To consolidate the many EHOPAC and EHO resources into as few sites as possible to prevent cross-posting and eliminate different versions of information being in different places.

Actions previously directed by EHOPAC (Status and projected completion):

- **Providing assistance with the next Communications Survey**
- System migration activities (goal is to be completed by end of October 2015)
- Providing assistance with 508 document compliance
- Developing SOPs based on operations with the new system
 - Will include guidelines for submitting content (e.g. 508, standards, documentation)
 - SOPs will be targeted towards sustainability of all functions carried out by the IT Subcommittee

E. Marketing and Recruitment

Current Subcommittee Members:

Chair(s): CDRs Jill Shugart & Monica Leonard

Secretary: LT Kristen Szenderski

Applicant Assistance and Placement: CDR Gino Beglitti (Co-Lead), CDR Alaric Denton (Co-Lead), LT Scott Daly, LT Michelle Dittrich, LCDR Jason Lewis, CDR Michael Boley

JRCOSTEP: LCDR Angela Hodge (Co-lead), LCDR Charles Craig (Co-lead), CAPT John Smart, CAPT Jeff Smith, LCDR Travis Bowser, LT Corey Butler, LCDR Andrew Kupper, LCDR James Speckhart

Marketing and Materials: LCDR Kyle Wright (Co-lead), CDR Valerie Herrera (Co-Lead), LT Katie Bante, LCDR Greg Calvert, LCDR Rachel Lee, LT James Miller, LT Erin Harman

Recruit an EHO (RAE): CDR Craig Ungerecht (Co-lead), CDR Jamison Honeycutt (Co-Lead), CAPT Don Williams, CDR Keith Schwartz, LCDR John Hansen, LCDR Don Hoeschele, LCDR Charity Webb, LCDR David Erez

Current Year Initiatives:

- Pilot Application Process - 66 individuals applied to our category during the May open application window. 62 of those individuals were found to meet the category standards. We facilitated a scoring system and had 13 senior officers volunteer to help us rank order successful applicants. The top 50 applicants were given to DCCPR and will be completing the remainder of the application process. We do not have any updates on the status of these applications at this time.
- New EHOPAC Coin Design - Congratulations to LCDR Christopher Fletcher and LT James Gooch for winning the coin design contest! The M&M Workgroup is busy working on the making the design a reality. We will let everyone know when these coins will be available for purchase. You can still purchase our current EHO coins by contacting CDR Jennifer Freed. The coins are \$10. Get your EHO historical coin before they run out!
- Recruit an EHO (RAE) – This new work group is combining the Adopt-a-School program with opportunities to serve at professional events. We are creating a new policy document, an enrollment form, and a tracking tool to help us assist moving Officers forward with this new opportunity. 56 new volunteer opportunities have been identified for EHOs to volunteer to speak or recruit at local, state, and national associations and organizations across the Nation. Stay tuned for more information on the EHOPAC website and on the listserv.

Notable news/activities/accomplishments since last EHOPAC meeting:

- Board Clears 48 EHO Applicants – Appointment boards met in April, May, June, July, and October of 2014 and in March and July of 2015 to clear and rank EHO general duty applicants. The board in March and July of 2015 were for former JRCOSTEPs that applied for general active duty this past year. During this process, the boards have cleared 48 officers for general duty thus far. Out of the 48 boarded EHOs, there are 6 available for hire; 20 have either secured positions or have pending 1662s; 7 have been medically disqualified, 1 individual has taken a non-USPHS job, 10 applications expired, and 4 withdrew their applications. We have sent this list of applicants to the POCs on the securing your first assignment brochure, liaisons and specific hiring managers. We have been helping to answer questions the applicants have by reaching out to appropriate agency contacts and liaisons, and EHOPAC leadership.
- General Active Duty Open Application Window – The general active duty open application window is now closed as of COB Friday May 22 for all interested candidates who did not complete a JRCOSTEP. The M&R Subcommittee is working closely with the CPO and EHOPAC leadership to ensure we get the best qualified applicants reviewed in our pool by the appointment boards this year. The application window is still open for all individuals who have completed a JRCOSTEP since 2011. There is not a defined closing period yet. Interested applicants need to start by calling the PHS Call Center. The PHS Call Center phone number is 800-279-1605 and details are on the USPHS website at: <http://www.usphs.gov/apply/apply.aspx>. All applicants must meet the degree requirements for the category that they are applying for in order to be eligible.
- 2015 JRCOSTEP Open Application Window - The JRCOSTEP open application window has closed. There were 57 EHO applications and 25 EHO students were

selected. The students are working at Indian Health Service (20), FDA (2) and at CDC/NIOSH (3) in three separate locations (Atlanta, Anchorage, and Cincinnati). We welcome LCDR Angela Hodge as the new Co-Chair of the JRCOSTEP workgroup. I want to give LT Corey Butler a huge thank you for all her hard work as former Co-Chair of this workgroup. We have created a contact list this year for all the students so they would have each other's contact information at all duty sites across the nation. We have also completed the development of a timeline for the JRCOSTEP application process and we are waiting to get this online. We will be collecting student narratives from all students this year by working with their preceptors. Stay tuned for more information on that. Finally, CDR Shugart was invited to the annual EHAC meeting in Orlando, Florida this year and she gave a presentation on the status of the COSTEPs and General Active Duty application process on July 11, 2015.

Category Statistics (Total EHOs = 357)

By Agency:	By rank:
ACF: 1	O-2: 9
ATSDR: 21	O-3: 62
BOP: 2	O-4: 100
CDC: 73	O-5: 86
CMS: 1	O-6: 98
DHS: 18	O-7: 1
DOD: 1	O-8: 1
EPA: 13	
FDA: 92	
HRSA: 4	
IHS: 91	
DOI: 10	
NIH: 13	
OS: 8	
PSC: 6	
USDA: 3	

F. Mentoring and Orientation

Current Subcommittee Members:

Chair(s): LCDR Bill Fournier

Members: LT Christine O'Leary (Vice Chair), LCDR Monique-Rachelle Lester, LCDR Aaron Otis, LCDR Matthew Mcnew, LT Kimberly Garner, LCDR Derek Sakris, CDR Mike Quinn

Current initiatives (and projected completion date if applicable):

- Database is up and running with great response
- Working on pairing mentors and protégés in September

- Working on updating mentor guidelines

Notable news/activities/accomplishments since last EHOPAC meeting:

- Now connected to the HSO Mentor Database. Pairing mentors/protégés in September.

G. Policies and Standards

Current Subcommittee Members:

Chair: CDR Derek Newcomer

Co-Chair: CDR Robert McCleery

Members:

CAPT Tina Lankford

CDR John McKernan

LT Chris Fish

LT Kimberly Smith

Current initiatives (and projected completion date if applicable):

- Editing PHS Survival Guide
- Reviewing curriculum of programs accredited under the new CEPH and ABET criteria
- Revising work experience definition
- Developing appointment standard quick reference sheet

Notable news/activities/accomplishments since last EHOPAC meeting:

- Proposed revision of the work experience definition

Long Term Goals:

- Conduct review of EHO appointment standards and provide recommended changes, if deemed appropriate.
- Publish PHS Survival resource guide

Items for EHOPAC Input/Discussion:

- Proposed revision of the work experience definition

H. Readiness

Current Subcommittee Members:

Chair: CDR Chris van Twuyver, FDA

Co-Chair: LCDR Timothy (Matt) Albright, FDA

Members: CAPT Larry Cseh, CDC/ATSDR

CDR Brad King, CDC/NIOSH

CDR Jason Barr, NIH

CDR Martin Smith, IHS

LCDR Elizabeth Valenti, FDA
LCDR Patrick Wallace, USCG
LCDR Justin Gerding, CDC

Notable news/activities/accomplishments since last EHOPAC meeting:

- The EHOPAC Resources Workgroup has completed the update and conversions of the EHOPAC Utilization Guide, the EHO Marketing Pamphlet, and the Environmental Health Readiness Guide. These documents will be posted as ePub documents on the EHOPAC website.
- The last basic readiness check was run on July 1, 2015
 - The EHOPAC is currently #2 for overall readiness at 92.98%, the HSO category is currently #1 for the highest number of officers meeting basic readiness at 95.94%.
 - We had a total of 37 Officers who failed to meet basic readiness. Six were missing their five year medical exam, four were missing the APFT, three were missing BLS training, and the remaining Officers were failing to meet multiple readiness requirements.
- Cross Category Readiness Workgroup Meeting update- during our most recent CCRWG meeting, the topic of repeat instances of Officers failing to meet basic readiness was discussed. RedDog provided a spreadsheet which detailed which Officers failed to meet basic readiness over the past five years. Increased focus is being directed at Officers who fail to meet basic readiness, particularly those who repeatedly fail to meet basic readiness requirements.
- RedDog has initiated a project to identify category specific skills, in addition to specialized experience and certifications possessed by Officers. Examples of the skills and certifications identified for EHOs include, but are not limited to RS, REHS, CP-FS, Hazwopper, CIH, experience inspecting wells, septic systems, temporary food establishments, etc. A draft of the EHO category specific skills and experience has been developed. It is anticipated that a survey will be developed and distributed to all EHOs to help RedDog identify Officers who possess skills, experience and certification needed for future deployments.

RAIL items:

- Maintain and improve the EHOPAC Readiness Subcommittee Website
- Contact and Advise EHO Officers who fail to maintain basic readiness

I. Training

Current Subcommittee Members:

Chair(s): LT Daveta Bailey

Current initiatives (based on Subcommittee Workplan):

- EHO Symposium Planning
 - Category Day, PAC Social, and PAC Meeting
- EHO Website

- Webinar recordings, training resources, and calendar uploads
- EHO Training Resources
 - Training Resources monthly updates
 - Training Resources Data Document
 - Continuing Education Pyramid w/ Career Development
- EHO Lunch & Learn
 - Credentialing Study Buddy Program
 - Training Matrix Webinars
 - Graduate Education Series

Notable news/activities/accomplishments since last EHOPAC meeting:

- EHO Symposium Planning
 - 2016 planning will begin on 16 Sept 2015
- EHO Website
 - Real time training resources and calendar uploads continue monthly
- EHO Lunch & Learn
 - REHS Study Buddy Program working to expand to alternate credential platforms to better serve EHO's second/OPDIV specializations
 - 31 Oct 2015 @ 1300 Public Health @ Graduate Education Opportunities
 - 8 Oct 2015 @ 1300 Food & Drug Administration's Coordinated Outbreak Response and Evaluation (CORE) Network by LT Lauren Shade
 - Currently beta testing new cloud based collaborative application for team management called "Workboard."
- EHO Training Resources
 - Team continues to provide themed monthly training resource documents. Training offerings now include resources such as applications, resources repositories, and professional development (ie Ted Talks, Self-Guided Coursework)

Long Term Goals:

- Create EHOPAC Training Application that will host allow EHO's to access all the subcommittee's training materials from any electronic device including smart devices.

Items for EHOPAC Input/Discussion:

- Actions previously directed by EHOPAC (Status and projected completion):
2016 Workplan and SOP are still in progress with expected completion date of 11/2015