



**U.S. Public Health Service**

**Environmental Health Officer Professional Advisory Committee (EHOPAC)**

**Meeting #179 Minutes, April 9<sup>th</sup>, 2013**

**Call to Order 1300 Eastern DST**

EHOPAC Chair CDR Lisa Delaney called the meeting to order. Roll call was held for members in attendance. Names of guests participating via phone and WebEx were recorded.

EHOPAC Members Present			EHOPAC Members Absent		
CAPT	Scotty	Hargrave			
CAPT	John	Spriggs			
CAPT	Michael	Welch, Chief Professional Officer			
CAPT	Jean	Gaunce			
CDR	Melanie	Mayor			
CDR	Lisa	Delaney, Chair			
CDR	Chris	VanTwuyver			
CDR	David	Cramer			
CDR	Danny	Walters			
CDR	Jennifer	Freed, Vice Chair			
CDR	Dino	Mattorano			
CDR	Shawn	Lafferty			
CDR	Sarah	Unthank			
CDR	Bobby	Villines			
LCDR	Mike	Reed			
LCDR	Joe	Laco			
CDR	Derek	Newcomer			
LCDR	Carla	Tuite			
Liaisons Present			Liaisons Absent		

LCDR Eva McLanahan (EPA) <b>JOAG Liaison</b>	
CAPT Gary Noonan (Ret) <b>American Academy of Sanitarians Liaison</b>	
LT Kazuhiro Okumura <b>COA/COF Category Day Liaison (ex-officio)</b>	
CAPT Donald Williams <b>EHAC</b>	
<b>Other Attendees</b>	
LCDR Jamie Mutter CAPT John Leffel CDR Mary O'Connor LCDR Kenneth W. Fent LT Dana Robison LT Kimberly Garner LT Lauren Shade LT Alexa Deptola	CAPT Edward A. Pfister LCDR Elena Vaouli LCDR Racquel Stephenson LCDR Elisa DuBreuil LT Chris Chestnut CAPT Teresa Seitz LTJG Laura Annetta LCDR James Speckhart

**I. Chief Environmental Health Officer Update**  
**CAPT Michael M. Welch, RS, MSEH**

Call to Active Duty Status

- DCCPR is still hiring COs, 40 CAD a month
- Plans may have to be delayed for opening hiring process-issues with IT system

- Plans for a new screening tool to better filter applicants
- Targeted number of applicants for most categories

#### Status of COSTEP

- 42 EHO Student Applicants submitted for approval
- 25 selected for CAD in May and June
- Approval process moving as expected

#### National Prevention Strategy

- Implementation Plan by Category Submitted to OSG
- Consolidated list of all Category plans by OSG
- Work still needed on EHO plan for our efforts to support NPS

#### COA Conference

- Anticipate restrictions on travel and agencies ability to pay
- Leadership Seminar May 21
- Career Counseling Times Available-May 22<sup>nd</sup>.

#### Promotions

- Boards are in process of meeting
- Promotion announcements may be slightly delayed
- Rates may be lower for 05/06
- Concerns with officers promoted above billet

#### Policy/DCCPR Updates

- Involuntary Separation Policy approved by OSG soon to move to ASH
- Updates on 2014 Benchmarks-Pillars to be included in Career Progression
- Team to work on Retirements
- ROS Guidance for Supervisors and Officers

## **II. EHOPAC Chair Report (CDR Delaney)**

#### COA

- This year will likely not be supported by agency funds and will require officers to self fund if they want to attend.

#### DCCPR has established a new HQs' Listserve

- All officers were automatically enrolled using the primary email they list in direct access.
- HQs plans on sending out an email using this listserve on a monthly basis

#### CAD

- Applicant-to CAD ratio is currently 10 to 1 ratio
- The goal is to move it towards 4 to 1 ratio

#### National Prevention Strategy

- Each category is expected to implement elements of the NPS

- PAC leadership is looking at ways to promote the NPS within our category
- A cross-category Communication Workgroup has been established to coordinate and share ideas about PAC communication activities, including NPS initiatives
  - CDR Unthank is representative from EHOPAC
- More ideas will be shared in coming months
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#### Attendance at Meetings

- Be sure to email attendance to LCDR Carla Tuite
- 

#### Uniforms

- ODU shipments are coming in, may be delayed for some.

### **III. JOAG Liaison Report**

- Great response to JOAG Voting Member nominations. Thank you to those who applied and anyone who encouraged officers to self-nominate. Plan to announce Voting Members for 2013-2015 by the COF Symposium.
- JOAG is offering reduced pricing for a limited time on our PHS pride merchandise through April 30, 2013. The remaining items we have available for a reduced price are: PHS towels, water bottles, core value coins, and JOAG medallions. Contact LT Tina Walther ([tina.walther@fda.hhs.gov](mailto:tina.walther@fda.hhs.gov)) to place an order.
- JOAG COF Symposium activities:
  - Room share program –officers of all ranks can participate. Contact LCDR Eva McLanahan ([mclanahan.eva@epa.gov](mailto:mclanahan.eva@epa.gov)) if you want more information.
  - Coordinating a community outreach service project to coincide with the 2013 USPHS Scientific & Training Symposium in Glendale, AZ. This is expected to take place Tuesday before the Symposium.
  - JOAG Awards will be presented at the Anchor & Caduceus dinner Tuesday evening. VADM Carmona will be presenting the JOAG Carmona Inspiration Award.
  - JOAG General Meeting/Meet and Greet will take place on Wednesday from 1215-1315 in the conference hotel. Boxed lunches will be provided.
  - JOAG Social will take place Wednesday evening, time and location TBD.
  - Look for the JOAG merchandise booth near the registration desk, with new merchandise – including a new version of the popular “Not the Navy” t-shirt.
  - The JOAG uniform inspection booth will be located in the exhibit hall, stop by if you have any questions.
- The next JOAG General Meeting is Friday, 12 April 2013 from 1300 – 1500 hrs EST. Call-in information and Agenda distributed via the JOAG listserv.
- For more information on how you can get involved in JOAG and for meeting time information, visit the JOAG Website at <http://www.usphs.gov/corpslinks/JOAG>
- Miss a meeting? JOAG digitally records each meeting, including the Journeyman Speakers Series. For an mp3 copy of the recording, email LCDR Hiren Patel, [hiren.patel@fda.hhs.gov](mailto:hiren.patel@fda.hhs.gov).
- For JOAG related questions, contact any of the Environmental Health JOAG Voting Members: EHOPAC Liaison, LCDR McLanahan, [Mclanahan.Eva@epa.gov](mailto:Mclanahan.Eva@epa.gov), 919-541-1396; LCDR Stephenson, [cii3@cdc.gov](mailto:cii3@cdc.gov); or LCDR Okumura, [kazuhiro.okumura@fda.hhs.gov](mailto:kazuhiro.okumura@fda.hhs.gov)

#### **IV. EHAC Liaison Report**

- EHAC currently has 38 accredited programs which include thirty undergraduate and eight graduate programs.
- At the June 2012 EHAC annual meeting two new programs were accredited. These were Eastern Kentucky's graduate program and University of Findlay's undergraduate program.
- California State University - Fresno temporarily lost their program due to the retirement of the director and the inability of her replacement to submit application documents in time to be considered at the annual meeting held in conjunction with the NEHA Annual Education Conference. They have expressed interest in reapplying for accreditation for the 2014 accreditation cycle.
- The council voted not to reaccredit Spelman College in June 2012, due to non compliance with EHAC accreditation guidelines.
- New Mexico State University decided they did not want to apply for reaccreditation so their program lost accreditation in 2012.
- The Council re-accredited the following programs in 2012:
  - Wright State University (Graduate Program)
  - East Carolina University (Graduate Program)
  - University of Illinois Springfield (Graduate Program)
  - University of Findlay (Undergraduate Program)
  - East Tennessee State University (Graduate and Undergraduate)
  - University of Georgia Athens (Undergraduate)
- Programs Up for Reaccreditation in July 2013:
  - California State University at Northridge (UG) and (G)
  - California State University, San Bernardino (UG)
  - East Central University, Oklahoma (UG)
  - Illinois State University (UG)
  - Indiana University-Purdue University Indiana.(UG)
  - Lake Superior State University (UG)

Old Dominion University (G)

Texas Southern University (UG)

- Candidates for Initial Accreditation

Central Michigan University (UG)

University of Wisconsin, Osh Kosh (UG)

Medgar Evars College, New York (UG)

## **V. Subcommittee Reports**

### **A. Awards and Recognition**

*Chair(s):* CAPT Jean Gaunce

*Current initiatives (and projected completion date if applicable):*

- Awards to be presented at NEHA
- April 21<sup>st</sup> is deadline for submissions, 1 applicant so far for the Thomas Crow Award



## **B. Career and Development**

*Chair:* LCDR Joe Laco

*Vice Chairs:* CDR Carrie Oyster

CDR Danny Walters

*Members:* LCDR Jamie Mutter, LCDR Danielle Mills, CAPT Brian Johnson, LCDR Chris Fletcher

CDR Aimee Treffeletti, LT Beth Wittry, LT Kathleen Ferguson, LT Bill Fournier

LT Ray Carter

### **Current initiatives (and projected completion date if applicable):**

- Planning initial meeting this month: Planning and forecasting for CY 2013

### **Notable news/activities/accomplishments since last EHOPAC meeting:**

- Benchmarks
  - Review of category-specific benchmarks complete Jan/Feb 2013
    - For 2014 promotion cycle
  - CAPT Krake / CDR Walters POCs
- Finalized *new* committee roster
  - 8 previous members no longer on subcomm
    - Long service times with notable service commitment
  - 3 previous members remaining on subcomm
    - 2 now serving as Vice Chairs
  - 8 new members
    - Six agencies represented: USCG, CDC, HIS, ATSDR, NPS, FDA
- Sent out thank you letters to all rotating (out-going) committee members

### **Long Term Goals:**

- CV Template review
- Promotion Counseling
  - Bottom quartile
  - Summer 2013
  - Pre-staging for mentoring issues that may come up from promotion results
    - 4 Counselors already identified
      - CAPTs
- 2015 Benchmarks

### **C. CHARTERS AND BYLAWS**

Chair: CAPT John Spriggs

- Working on what will happen when members rotate off committees and the transition time.
- Everyone should have an alternate.

### **D. HISTORY**

Chair: LCDR Mike Reed

- Upcoming meeting on 4/26
- Currently reviewing bibliographies
- Encouraging documentation for recent significant contributions

## **E. Information Technology**

### **Current Subcommittee Members:**

Chair(s): CDR Bobby Villines

Members: CAPT Gary Perlman, LT James Speckhart

### **Current initiatives (and projected completion date if applicable):**

- Working with Training Subcommittee to configure the EHOPAC website to accept training information submissions and provide a comprehensive list of training resources available to EH professionals.
- Maintain currency of website information (PAC members, meeting minutes, etc.)
- Work with Professional Image and Standards Subcommittee to develop an interactive “wiki-style” section on the website.

### **Notable news/activities/accomplishments since last EHOPAC meeting:**

- Updated listserv membership
- Updated EHOPAC Award information on website
- Added updated CPEHO Bio to website
- Added Disaster Response Resources Information to website
- Added a new (updated) Hail/Farewell section to website

### **Long Term Goals:**

- Continue working with subcommittees as requested to update information available on website.
- Continue monitoring the security posture and maintenance of the site as required.

### **Items for EHOPAC Input/Discussion:**

- Funding for History time-line - \$40

## **F. Marketing and Recruitment**

Chair(s): CDR Dave Cramer, IHS  
CDR Shawn Lafferty, EPA

### **Members:**

#### **App. Asst. & Placement**

**LCDR Monica Leonard -  
Lead**

CDR Michael Boley

LCDR Alaric Denton

LCDR Gino Begluitti

LT Jason Lewis

#### **Agency, Org. Workforce**

**LCDR Charity Webb -  
Lead**

LCDR Jamison Honeycutt

LCDR Jessica Pharro

LT Michelle Dittrich

LT Andrew Kupper

#### **Info. Tech & Comms**

**LT Lauren Shade – Lead**

LT John Masters

LCDR Carla Tuite

LCDR Chris Chepa

LTJG Kathleen Ferguson

#### **Jr. COSTEP**

**LCDR Jill Shugart Lead**

CAPT John Smart

CDR Darren Buchanan

LT Kenny Fent

LTJG Kristen Szenderski

LTJG April Hill

LTJG Scott Daly

#### **Marketing & Materials**

**LCDR Valerie Herrera –  
Lead**

**LTJG Katie Burbage –Lead**

LCDR Greg Calvert

LCDR Kyle Wright

LT Rachel Lee

LT James Miller

#### **Adopt-A-School**

**CDR H. Rhambarose - Lead**

CAPT Don Williams

CDR Jason Thomas

CDR Keith Schwartz

CDR Craig Ungerecht

LT Bill Fournier

LTJG John Hansen

LT Don Hoeschele

### **Current initiatives (and projected completion date if applicable):**

1. Working to place applicants with positions
2. Tracking 2013 COSTEP progress
3. Seeking high resolution photos for Recruitment Presentation
4. Matching un-adopted universities with officers
5. Matching EH Associations with officers
6. Grow EHOPAC outreach via social media outlets

## Notable news/activities/accomplishments since last EHOPAC meeting:

### Applicant Assistance & Placement Workgroup

- **DCCPR Sit-Rep**
  - Since the recent reorganization, DCCPR is making positive gains. The division is actively cutting orders and placing officers into OBC. The applicant pool spreadsheet is being updated every two weeks. They continue to hold monthly calls with the PAC Liaisons.
  - New hiring process will utilize Direct Access. The software update to manage the application process is still ongoing. The estimated go-live date was March, but due to circumstances with the software, the date was pushed back to June. The new DA system should streamline the process and DCCPR estimates being able to assemble a pool in about 2 months including confirmation. Once the pool opens, AAP will be working with our contacts at universities, professional associations, COSTEPS, social media outlets to get the word out.
  - DCCPR has not said which categories will be open to receive new applicants. We are very optimistic that EHOs will be part of the new applicant process.
- **Managing the Applicant Pool: 59 Boarded Applicants**
  - 27 actively seeking employment
  - 7 have convertible positions but don't have 1662s
  - 9 have dropped out
  - 16 have orders or have 1662s
- AAP Continues to reach out to boarded applicants making two contacts per quarter. Part of that outreach involves searching USAJobs for positions in the 1863 (food inspector) 0688 (sanitarian), 0018 (safety officer), 0601 (general health sciences), 0696 (consumer safety officer) and 0690 (industrial hygiene). Identified positions are forwarded on to applicant pool. LCDR Begluitti has also developed a PDF tutorial on how to use USAJobs. For a position here in Arizona, we had 13 applicants. A CDC position had nine applicants as well.

### Jr. COSTEP Workgroup Report for December EHOPAC Meeting

- **2013 COSTEPs:** 17 Jr. COSTEPs will be coming to the USPHS including 16 to the Indian Health Service and one to the CDC. Western Carolina will be sending 5, Illinois State 4, and Boise State 2. East Tennessee, ODU, University of St. Louis and Baylor will be sending one each. In the coming weeks, the workgroup will reach out to preceptors to determine if they assistance with work plans. The workgroup will be developing a flowchart outlining the process for calling a COSTEP to active duty to assist in troubleshooting in the event of future problems.
- **Expanding the COSTEPs to Non-IHS OPDIVS:** The *Benefits of Hiring a Jr. COSTEP* document was distributed via the EHOPAC Listserv and posted to the EHOPAC website. Jr. COSTEP Workgroup is working with FDA for 2014. T

## Information Technology & Communications

### Top Priorities:

1. Explore advanced social media management tools to promote consistency among all social media outlets via:
  - a. Hoot Suite
  - b. LinkedIn
  - c. Google+
2. Monitor official USPHS social media outlets for messages pertaining to reopening applicant intake.

### Facebook

- 449 Likes – Reached 400+ “Likes” milestone and Facebook has provided us with a \$50 Ad Coupon (Code: 698C-VW35-Y22H-KHY3)
- 116 Group Members
- Recent Vacancies Posted:
  - FDA
    - GS-13 to GS-15 CAREER OPPORTUNITIES IN ORA
    - CBER Safety & Occupational Health Manager (GS-14, GS-15)
  - CDC Public Health Advisor (Quarantine Program) GS-685-12, DGMQ/QBHSB, located in New York, NY and Newark, NJ

### Relevant EH & PH Topics:

- “6 Reasons Military and Civilian Salaries Don't Line Up” By Maj. Alan Brown, military officer advisor, Corporate Communications
- Message from VADM Regina M. Benjamin, Remembering a Commissioned Corps Champion, Dr. Charles Everett Koop(1916-2013)
- Disaster Apps and Mobile Optimized Web Pages (NIH)
  - <http://disasterinfo.nlm.nih.gov/dimrc/disasterapps.html>

### LinkedIn

- 339 Members
- Content posted is similar to Facebook

### Google+

- Starting to transition site to mirror other social media (Facebook & LinkedIn) content
- WordPress** - Project listed but not yet initiated.

### Adopt-A-School

The following table shows the 22 universities adopted by Environmental Health Officers. There are 24 schools that remain un-adopted including Harvard and Loma Linda to name a few. This is a great opportunity to share the PHS Message and give back to your alma mater.

<b>University</b>	<b>Officer</b>	<b>Agency</b>
East Carolina	LT Daveta Bailey	FDA
North Carolina Central	LT Daveta Bailey	FDA
Southeastern Louisiana	CDR Kevin Calci	FDA
Illinois State	CDR Casey Crump	I HS
Lake Superior State	CDR Casey Crump	I HS
Indiana U. of Pennsylvania	LT Matthew Deptola	NIH
Ohio State	LT Bill Fournier	NPS
Columbia U.	LT Bill Fournier	NPS
Boise State	LT John Hansen	I HS
North Carolina Chapel Hill	LT Don Hoeschele	USCG
Spelman College	LT Candis Hunter	CDC
Eastern Kentucky	LT Anna Khan	CDC
Georgia	LT Anna Khan	CDC
Ohio U.	LT Brittany Laymon	FDA
East Tennessee	CDR Abraham Maekele	FDA
Old Dominion	CDR Harrichand Rhambarose	USCG
George Washington Univ.	LTJG Sarah Safari	HRSA
Johns Hopkins	LTJG Sarah Safari	HRSA
Baylor	CDR Keith Schwartz	HRSA

Western Carolina	LCDR Jessica Schwarz	IHS
Colorado State	CDR Jason Thomas	CDC
Wisconsin Eau Claire	CDR Craig Ungerecht	NPS

New School Recruitment Activities:

- LCDR Charity Webb stationed a recruitment/informational table at Emory Public Health Opportunities Fair on February 8, 2013. About 260 students attended the fair. LCDR Webb gave students information on JRCOSTEP, USPHS, and CDC Environmental Health Internships.
- LCDR Charity Webb set up a recruitment/informational table at Spelman College Health Recruitment Fair on February 13, 2013. About 100 students attended the fair. Also, talked with the Environmental Sciences Department Chair about JRCOSTEP program and left him with flyers to give to students
- CDR Harrichand Rhambarose, LTJG Sarah Safari, and CDR John Hariadi (CG - PHS Physician) set up a recruitment/informational table at joint Eastern Virginia Medical School (EVMS)/ Old Dominion University Health Fair. Fourteen interested students stopped by the table and we provided information and discussed PHS opportunities. The event attracted over 200 students.
- SR added EVMS to the list of approved schools. Two CG PHS officer expressed interest and we will match one...to be determined.

Agency, Organization & Workforce

- AOW will be participating in a Commissioned Corps recruitment fair at the FDA's White Oak Campus in Maryland.
- AOW has identified three officers to staff a table at NEHA.

Marketing & Materials Workgroup

- The workgroup is busy assembling recruitment materials on a one stop shop location at the EHOPAC website to assist officers looking to conduct recruiting at schools or agencies.

**Long Term Goals:**

1. Place 20% of Applicants by May 2013
2. Extend COSTEPs to FDA by Spring 2014



3. Develop model recruitment presentation by March 2013
4. Pair Officers with Primary Environmental Health Schools by March 2013
5. Pair Officers with Environmental Health Associations

**Items for EHOPAC Input/Discussion:**

- Looking for photos for high resolution Marketing & Materials projects
- Still need officers to adopt schools and EH Associations

Attachment A. Category Statistics – as of 4/8/13

**New officers since December 2012: 4**

<b>Rank</b>	<b>Name</b>	<b>Agency</b>	<b>CAD</b>	<b>Qual. Degree</b>
LT	Charles Darr	OS	4/1/13	
LTJG	Jona Ogden	CDC	4/1/13	
LTJG	Kevin Dunn	CDC/NIOSH	4/1/13	

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**Current number of EHOs: 357 (No change since 2/12/13)**

**By agency:**

ACF	1
ATSDR	19 (↑1 from of 2/12/13)
BOP	2
CDC	69
CMS	1
DHS	21 (↓2 from of 2/12/13)
DOD TMA	2
EPA	17
FDA	81 (↓1 from of 2/12/13)
HRSA	5
IHS	98 (↓1 from of 2/12/13)
INTERIOR	11
NIH	9
OS	9 (↑2 from of 2/12/13)
PSC	8
USDA	4 (↑1 from of 2/12/13)

**By rank:**

O-2	15	(↓1 from of 2/12/13)
O-3	68	(↑5 from of 2/12/13)
O-4	85	(↓3 from of 2/12/13)
O-5	86	(↑2 from of 2/12/13)
O-6	101	(↓1 from of 2/12/13)
O-7	1	
O-8	1	

## **G. MEMBERSHIP**

Chair(s): CDR Dino Mattorano, CDR Sarah Unthank

### **Current initiatives (and projected completion date if applicable):**

- Updated current membership spreadsheet
- Completed election. Send forward nomination packet to Acting SG for signature.

### **Notable news/activities/accomplishments since last EHOPAC meeting:**

- See above
- Received nomination for IHS slot
- Received nomination for DOI slot.

### **Long Term Goals:**

- Produce fillable PAC nomination forms.
- Produce fillable PAC renewal forms

### **Items for EHOPAC Input/Discussion:**

- **Discuss the designation of agency alternates.**

### **Actions previously directed by EHOPAC (Status and projected completion):**

- **Membership Workplan – in development with completion by end of May, 2013.**

## H. **MENTORING**

Chair: CDR Melanie Mayor

- Working on “Welcome Packet”
- Requesting review and addition of more EH topics
- Last updated Sept 2011
- Will touchbase with LT Okumura from Training/COF for Category Day Mentoring Session

## **I. Professional Standards and Image Committee**

Chair: CDR Derek Newcomer

Members: CDR Rick Rutherford, CDR Timothy Jiggins, CDR Robert McCleery, CDR Tina Lankford, CDR John McKernan, LCDR Elena Vaoli, LCDR Luis Rodriguez

### **Current initiatives (and projected completion date if applicable):**

- Reviewing and revising the EHO appointment standards
- Reviewing the Lt. Christian's Little Blue Book (<http://cryptome.org/dodi/lt-christian-book.pdf>) for translation into an USPHS resource guide

### **Actions previously directed by EHOPAC (Status and projected completion):**

- Drafted whitepaper outlining the subcommittee's position for revising the EHO appointment standards.

### **Notable news/activities/accomplishments since last EHOPAC meeting:**

- Completed appointment standard white paper
- Solicited comments from EHO senior leadership.
- Discussed comments received during 1/24 conference call.
- Solicited category comments via SurveyMonkey

### **Long Term Goals:**

- Conduct review of EHO appointment standards and provide recommendation on changes, if deemed appropriate.
- Draft reference detailing acceptable examples of work experience for the commissioning board.
- Draft officership resource guide with coordination from JOAG

## **J. Readiness**

Chair: CDR Chris van Twuyver, FDA

Members: CAPT Mark Miller, CAPT Larry Cseh, CDR Brad King, CDR Jason Barr, CDR Martin Smith, LCDR Elizabeth Valenti, LT Patrick Wallace, LT Aaron Otis,

### **Current initiatives (and projected completion date if applicable):**

#### **Resources Workgroup**

- Create a deployment survey utilizing the International Deployment Survey as a template and disseminating the survey to EHO's who deploy stateside. We believe that the survey could help new and junior officers better prepare and plan for deployments.
- Currently reviewing and revising the Environmental Health Officer Utilization Handbook

#### **Marketing and Communications Workgroup**

- Update Readiness Subcommittee's website to include Environmental Health Officer responses to major events such as hurricanes in 2008 and Hurricane Sandy in 2012.
- Increase awareness of federal EHO response capabilities by developing an EHO pamphlet for State Health Departments to increase their awareness of our capabilities.

#### **Officer Readiness**

- Partner with Mentoring subcommittee to add readiness guidelines to the EHO welcome packet

### **Notable news/activities/accomplishments since last EHOPAC meeting:**

- Completed the 2013 Subcommittee work plan
- Completed a recent review of the Readiness Subcommittee page on the EHOPAC website which identified links and content that need to be updated:

### **Long Term Goals:**

- Continued support to officers attaining and maintaining readiness.
- Support the Chief Environmental Health Officer.

## K. Training

**Chair:** CDR Jennifer Freed

**Co-chair:** LCDR Jessica Schwarz

- LT Kazu Okumura is the COF Contact
- Early Bird Registration Deadline Extended to 4/16/2013 (Tuesday)
- EHO Category Day will be on 5/22
- There will be a “Networking Luncheon” instead of a Lunch Speaker this year
- Will coordinate with CDR Mayor from Mentoring Sub concerning mentoring sessions

### *Training Projects:*

- Compiling training resources and opportunities
- This has been completed and sent out via listserv
- There are over 150 sources (courses, books, conferences, applications, etc.)
- Please send additional resources to CDR Freed or LT Hunter

### *Lunch & Learn Webinar Series*

- First one will be held in May
- Currently in topic development phase
- Topics will include (general career guidance, REHS Exam, CDC’s VSP)
- Currently exploring best appropriate platforms and softwares
- L&L is set up for 1 hour (noon – 1 PM) and will attempt to make it recordable
- If you have any suggestions please share with CDR Freed

### *Training Guidance*

- Career path document
- Which courses should officers be taking and when?
- Is there a need for this type of document?

### *Long Term Goals:*

- Maintain website with lists of training opportunities

- Develop new guidance on recommended trainings for specific groups – by specialty, by rank, etc.
- Develop FAQ/guidance on common EHO certifications
- Align training opportunities with EHO benchmarks
- Research opportunities for lunch-n-learn trainings or other remote trainings. Possible collaboration with Career Development Subcommittee
- Develop new EHO training course for 2014, topic TBD

*Items for EHOPAC Input/Discussion:*

- Ideas for the new Training Subcommittee? We're still taking ideas and feedback on the new subcommittee