

**U.S. Public Health Service
Environmental Health Officer's Professional Advisory Committee (EHOPAC)
Meeting #169 Minutes, August 9th, 2011**

Note: This meeting was held via WebEx with the call originating from Phoenix Area IHS Office of Environmental Health & Engineering in Phoenix, Arizona

1. Call to Order 1300 Eastern DST

EHOPAC Chair CAPT Mike Noska called the meeting to order. Roll call was held for members in attendance. Names of guests participating via phone and WebEx were recorded.

EHOPAC Members and their Agency Affiliation Participating in Meeting #169

EHOPAC Members Present	EHOPAC Members Absent
CAPT Michael Noska (FDA) Chair	CAPT Michael Welch, Chief Professional Officer
CDR Chris Kates (OS/ASPR) Vice-Chair	CAPT Charles Higgins (DOI)
CAPT Wayne Hall (IHS) Treasurer	CAPT Jean Gaunce (CDC)
CDR Dave Cramer (IHS) Recorder	CDR Lisa Delaney (CDC)
CAPT Brian Johnson (IHS)	CDR Scotty Hargrave (FDA)
CDR James Howell (IHS)	LCDR Shawn Lafferty (EPA)
CDR Dino Mattorano (EPA)	
CDR Danny Walters (IHS)	
LCDR Derek Newcomer (NIH)	
LCDR Jennifer Freed (ATSDR)	
LCDR Joseph Laco (CDC)	
LCDR Sarah Unthank (USCG)	
LT Christian Witkovskie (FDA)	
Liaisons Present	Liaisons Absent
LCDR Carrie Oyster COA/COF Category Day Liaison	CAPT Clint Chamberlin COA Board Liaison
LCDR Jill Shugart COA/COF Category Day Liaison	CAPT Gary Noonan (Ret) American Academy of Sanitarians Liaison
LT Jessica Schwartz COA/COF Category Day Liaison	CAPT Wendy Fanaselle COA Board Liaison
	CDR Thomas Pryor ARP Liaison
	CDR Don Williams EHAC Liaison
	LCDR Jamie Mutter (CDC) JOAG Liaison
	Vacant CAM Liaison
	Vacant OCCFM Customer Service Representative
EHOPAC Guests Present	
CAPT Gary Pearlman CDR Abraham Maekele, FDA CDR Bradley King, NIOSH CDR Mark Marshall, NIH CDR Michelle Hawkins, FDA	LCDR Luis Rodriguez, CDC LCDR Melva Palmer, FDA LT Matthew Deptola, NIH LT Raquel Stephenson, CDC LTJG Adriane Fisher, FDA

LCDR Elena Vaouli, ATSDR LCDR Eva McLanahan, EPA LCDR Jessica Pharo, CDC	LTJG Lauren Shade, FDA LTJG Michelle Dittrich, HRSA
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2. CPO's Report – CAPT Noska reporting for CAPT Welch

Multidisciplinary Billets Slated for Review

CAPT Byron Bailey reported to CAPT Noska that the standard EHO billet collection and review was complete. Anyone overlooked during the process will be addressed at the end.

Multidisciplinary billets are in the queue to be reviewed. The rollout is agency specific. LCDR Joe Laco reported that CDC's rollout has been postponed to mid September. CAPT Noska has not received much feedback on the process either positive or negative.

3. PAC Chair Report

Model Charter Moves to CPO Board

PAC Chairs have reviewed and approved the proposal for the model PAC charter and forwarded it on to the CPO Board. The proposal includes increasing the number of PAC members from 20 to 30 and lengthening the term of PAC member from 3 years to 4 year. PACs are free to adopt recommended changes as they see fit.

US Senate Votes to End Requirement to Approve USPHS Appointments

COA reports that the US Senate passed the "Presidential Appointment Efficiency and Streamlining Act of 2011" which stopped requiring the Senate to confirm U.S. Public Health and NOAA officers upon executive-branch nomination. While this may streamline the appointment process, it further separates PHS and NOAA officers from the Armed Services.

4. Liaison Reports

- **Category Day Liaison – LCDR Jill Shugart**
 - A big thank you to the EHO Category Day planning team, which included: Captain Welch, Captain Noska, LT Schwarz, LCDR Oyster, LCDR Chapman, and LTJG Grinnell. They did a great job this year! A special thank you also goes to RADM Meeks for his leadership role on Category Day.
 - Category Day was successful this year. There were 33 total participants. Out of the total participants there were 3 students, one Army Officer, and 29 Active Duty EHOs. The Active Duty EHOs represented 10 different agencies, including EPA, NIH, IHS, CDC/NIOSH, FDA, ATSDR, DHS, NPS, USCG, and USDA.
 - Eleven presentations were offered throughout the day. Highlights included a Networking Session developed by LT Schwarz to allow everyone a chance to introduce themselves and meet others, a leadership panel with RADM Holman and RADM Meeks, a Career Development Session developed by the EHOPAC Career Development Subcommittee and the Category Day Planning Team, and many other very interesting topics. We were very fortunate to allow two presenters who were unable to attend the meeting to present using the WebEx

system. A special thanks goes to CDR Buchanan for helping us have the first distant learning presentations be a success!

- Unfortunately, the SG was unable to attend; however we were able to spend a few minutes with the Deputy SG and the Chief of Staff. We have a great picture of Category Day participants with these OSG leaders.
- In closing, I did want to bring a few items of interest to the EHOPAC: 1) for the past several years, NEHA and COA have been held either during the same week or in adjacent weeks to each other. This has directly impacted our attendance on Category Day. There has been some interest in possibly trying to better coordinate these events if possible; 2) it is recommended the EHO Category Day planning process be fully integrated into the EHOPAC in order to have streamlined decision-making, coordinated leadership input, and an increase in the number of participants involved in planning the event. In the past few years, the COF requirements for this event have increased and the planning process spans 10-11 months out the year. There is no standardization across categories for this event. Some categories form an Ad-hoc Committee that includes one member from each of the PAC subcommittees and a Chair. An additional idea is to form a Continuing Education subcommittee within the EHOPAC in order to work on Category Day along with other training needs and conferences such as NEHA, AIHA, etc.

- **COA – CAPT Wendy Fanaselle**

No Report

- **EHAC Report - CDR Don Williams**

The June, 2011 EHAC Council meeting accredited one new Environmental Health program, the University of Massachusetts – Lowell. Programs receiving reaccreditation were Undergraduate programs at Boise State University, University of Wisconsin – Eau Claire, University of Washington and Western Carolina University. Two Graduate programs reaccredited were Mississippi Valley State University and University of Findlay. There are a large number of programs coming up for accreditation or reaccreditation next year so this will be a very busy year for site visits and presentations at next year's meeting in San Diego.

In other EHAC news:

Environmental health programs accredited by the National Environmental Health Science and Protection Accreditation Council (EHAC) are required to complete an annual update survey. This survey covers topics which will allow EHAC to better understand the health of individual programs, as well as the overall strength of EHAC accredited programs. Below is a summary of the 2010-2011 academic year report:

Enrollment

- Undergraduate enrollment increased from 1,541 in 2010 to 1,574 in 2011, a 2.1% increase. For the 2010-2011 academic year, 1,541 undergraduate students and 255 graduate students were enrolled for a total of 1,798 students which is an increase of 0.1% as compared to 1,796 students enrolled in the 2009-2010 academic year.
- The 2010-2011 undergraduate enrollment rate is 26.3% above the 10 year enrollment average.

- Graduate student enrollment increased by 0.8% from 255 graduates in the 2009-2010 academic years to 257 graduates in the current academic year.

Graduation Rates

- 332 undergraduate students and 67 graduate students graduated for a total of 399 graduates. This is a decrease of 10% as compared to the previous year graduation rate of 443.
- Undergraduate graduation rates decreased by 14.2% from 387 in the 2009-2010 academic years to 332 in the current academic year.
- The graduate student graduation rate increased by 19.6% from the 2009-2010 academic years.
- The 5-year average graduation rate for undergraduate students is 338 (2007-2011).
- The 5-year average graduation rate for graduate students is 58 (2007-2011).

Diversity Trends

- The student body of accredited programs is showing an increase in diversity for the tenth year in a row.
- Diversity increased by 11.6% as compared to the previous year.
- Student diversity continues rise steadily. There was a 352.4% increase in minority student enrollment since the academic year 2001-2002.
- Currently, 43% of students enrolled in EHAC accredited programs are minorities. This represents a 3% increase as compared to the previous year's minority student enrollment rate of 40%.

● **JOAG Report – LCDR Jamie Mutter**

- New JOAG Executive Committee starting October 2011
Chair: LCDR Damon Smith
Vice-Chair: LCDR Brett Maycock
Chair-Elect: LT Tracy Tilghman
Financial Liaison: LCDR Glendolynn Johnson
Executive Secretary: LCDR Eva McLanahan
- The new JOAG liaison to the EHOPAC will be LCDR Eva McLanahan
- The next JOAG General Member Meeting will be held on Friday, August 12, 2011; 1300-1500 EST.
- For more information on how you can get involved in JOAG and for meeting time information, visit the JOAG Website at <http://www.usphs.gov/corpslinks/JOAG>
- Miss a meeting? JOAG digitally records each meeting, including the Journeyman Series. For an mp3 copy of the recording, email LT Hiren Patel, hiren.patel@fda.hhs.gov.

● **OCCFM Liaison Report – Vacant**

No Report

5. OPDIV/Agency Reports – No Reports

6. Subcommittee Reports

- **Mentoring & Orientation Subcommittee**

—Reported CAPT Noska & CDR Michelle Hawkins

Current Subcommittee Members:

CAPT Jean Gaunce, Chair, CDR Michelle Hawkins, CDR Dale Bates, CDR Hayden Hardie, LCDR Kyle Lim, LCDR Michael Reed, and LT Jennifer Dobson

Current initiatives (and projected completion date if applicable):

- Mentoring program evaluation (ongoing)
- Matching mentors to protégés (ongoing) 19 pairs ended mentorship for 2011. 50% have provided feedback; most positive. Pause appears to have reduced the number of protégés.
- Updating Mentor/Protégé spreadsheet (ongoing)
- Outreach to new CADs
- Protégé/Mentor matches are being initiated and contacts made (ongoing)
- CAPT Gaunce is seeking a CO-Chair

Notable news/activities/accomplishments since last EHOPAC meeting:

No new activity since previous meeting.

Long-term Goals:

- Continue to develop and enhance the mentor/protégé database to enable subcommittee members to provide more effective and timely services.
- Focus on marketing of the mentor/protégé program through regional assignments, brochure, email notices, etc.
- Continue to evaluate the subcommittee's processes and procedures to determine where improvements are needed.

Items for EHOPAC Input/Discussion:

- The M&O Subcommittee is currently soliciting for a Vice-Chair. In accordance with the subcommittee charter, the candidate needs to be a member of the EHOPAC.

Actions previously directed by EHOPAC (Status and projected completion): None.

Attachments:

None

• Marketing & Recruitment Subcommittee

—Reported by LCDR Jennifer Freed

Current initiatives (and projected completion date if applicable):

- Adopt-a-school program – program for EHOs interested in recruiting for the category. New program to offer as alternative to ARP
- New M&R Subcommittee pages and improvements on EHOPAC website
- New resources to assist applicants and recruiters: “Securing your first assignment” brochure and “Lifecycle of an application” chart.
- Assisting applicants now that pause is lifted
- Using technology and social media to promote our category
- Coordinating EHOs to speak at local and state associations

Notable news/activities/accomplishments since last EHOPAC meeting:

- The JRCOSTEP workgroup tracked student participation in category day to follow-up with them after COF for recruitment purposes. Eight students were registered under our category, but only one signed in during category day. Attempts will be made to contact all the students.
- The JRCOSTEP workgroup is working on a cost analysis for hiring JRCOSTEPs, and highlighting “benefits to the agency”.
- Facebook: We now have a “page” for recruiting purposes (over 100 “likes”), and a “group” for current EHOs (around 80 members). Both are gaining new members all the time. We are working on putting facebook links on the ehopac website.
- The IT subcommittee agreed to create a new area on our website for job postings. We will send out an email to the listserv when this is ready for use, and we encourage everyone to begin using this area as a one-stop shop for job announcements in our category.
- Several EHOs have volunteered to speak and/or recruit at upcoming state conferences and events. Please see attachment for list of officers and scheduled events.
- Only 1 new EHO called to duty in June/July. Current # of EHOs: 365. Our category numbers have been steadily declining since reaching a high of 387 in October 2009.
- 2011 JRCOSTEP season: Approximately 25 students (23 IHS, 1 NIH, 1 FOH) were selected for assignments. Special thanks to LTJG Justin Perkins for initiating the process for hiring a JRCOSTEP in FOH. This will be the first JRCOSTEP assignment at FOH. Thank you LTJG Perkins! As of August 8th, 22 students received orders (20 IHS, 1 NIH, 1 FOH). Please see attachment for list of JRCOSTEPs and their duty station.
- Adopt-a-School: program to launch in the fall. Meeting with the Executive Director of AEHAP to introduce the program, since we will first be focusing on undergraduate programs accredited by EHAC.
- There will be several new opportunities for EHOs to get involved with recruiting activities in the near future. OCCO/DCCR will be creating officer profiles/biographies and developing a speaker bureau of SMEs. More information on these opportunities will be available soon.
- Current subcommittee priorities:
 - Assist applicants – influx of general questions coming in now that pause was lifted. Subcommittee will work on new ideas to further assist our applicants and answer questions.
 - Advertise EHO category on school websites – exploring ways to host our information on university career services websites, and environmental organization websites (e.g., web postings, career portals, widgets, etc.)
 - Share vacancy information with applicants – working on new ideas to compile vacancy information to share with EHO applicants.

Long Term Goals:

- Support EHO recruitment efforts by developing and maintaining new and innovative recruitment tools and recruitment methods.
- Develop and maintain contacts with applicable academic programs and accreditation bodies for both undergraduate and graduate levels programs.
- Market JRCOSTEP opportunities to students, schools, and agencies and increase the number of JRCOSTEP placements.
- Develop methods/tools to convince non-IHS OPDIVs to consider hiring JRCOSTEPs.
- Increase the Category strength to 400.
- Continue contacting and supporting well-qualified applicants with the application and job search process.
- Increase involvement and recruitment of appropriate graduate school students.

Items for EHOPAC Input/Discussion:

- Area of EHOPAC website for job postings. Comments?

Actions previously directed by EHOPAC (Status and projected completion):

- None

Attachments: A. Speaker/Recruiter Volunteers
B. JRCOSTEP statistics
C. Category Statistics and Calls to Active Duty

- Information Technology
—Reported by LCDR Joe Laco

Current Subcommittee Members:

LCDR Joe Laco (Chair), CDC
CAPT Gary Perlman, ATSDR
CDR Bobby Villines, IHS
LCDR Mark Strauss, South Central Foundation – Alaska
CDR Robert Morones, IHS
CDR Linda West, CDC
LCDR Eva McLanahan, EPA
LT James Speckhart, USCG

Current initiatives:

- Joomla! (1.6) update available
 - Working on possible migration
 - Prototype site ehopac site for testing
- Work with EHOPAC subcommittees
 - Marketing and Recruiting
 - Vacancy Sharing for applicants
 - Job board
 - Postings
 - Resume posting???
 - Facebook
 - History
 - Pics
- Domain Name about to expire
 - Oct 2011
 - American Society of Sanitarians (AAS) sponsorship
 - \$89.55 per 9 years

Notable news/activities/accomplishments:

- Training for new IT SubComm members
 - Training for the following on 6/27:
 - LCDR James Speckhart
 - CDR Linda West
 - LCDR Eva McLanahan
 - LCDR Mark Strauss
 - Joomla applications for adding/editing material on the website
- Continued work on website updates
The EHOPAC IT subcommittee has developed a new career section on the development website (www.dev.ehopac.org). This is being tested and will soon go live on the official website (www.ehopac.org).
This new section displays a listing of employment opportunities for viewing by any visitor. In addition, this section also includes a web-based form to be used for the submission of employment opportunities.

The fields included on this web-based form include:

Agency (required field)
Job Title (required field)
Billet (required field)
Date Closes (required field)
Email Contact (required field)
Job Listing Website (optional)

Eligible Officer Rank (optional)

Full Job Description (optional)

This form includes a date pop-up window to ease the selection of the closing date. Each field contains a help dialog box for more information. In order to reduce automated (spam) submissions, we have included a text field that needs to be entered by a real person (this includes a series of letters at various angles that is currently not readable by spam bots).

The form data are then saved securely in our SQL server. The IT subcommittee will then review the posting and, if approved, post them on the website. The Joomla! system makes the management of these posting easy by adding a removal date (the job posting will automatically be removed once the removal date occurs).

The employment submissions will initially be available to any web visitor. If there are spam concerns we will then consider using a password based system.

The employment review process will require at least two IT webmasters.

All data will be read, the posting agency will be contacted to ensure the accuracy of the submission, and the IT chair will be the final approving authority prior to being posted on the website.

- Security Update
 - Continuing with iPower

Goals:

- Webinar for IT subcommittee cross-training.
 - Train-the-trainer approach
 - Each IT subcommittee member could serve to teach other EHOPAC subcommittee IT liaisons how to use the website.
 - Training for IT members conducted on 6/27.
- Obtain further funding for domain name – AAS
- Update users for permissions for author/publisher.
 - Author Level
 - Other subcommittee users
 - Publisher Level
 - IT subcommittee users
 - Approval for posted content
- Continued development of IT subcommittee work groups to manage all activities more efficiently.
 - Work more intimately with the History subcommittee to take the lead for photo archiving.
- Joomla! 1.6 migration?
- Continued security monitoring and maintenance of ehopac.org website
- Backup for ehopac site security and maintenance
 - LT James Speckhart

Items for EHOPAC Input/Discussion:

- Survey Monkey
 - Potential uses for/by the PAC.
- Replenish pictures for the website.
 - Request for the History Subcommittee
 - Listserve message request
 - May need to be sent on a CD instead of email
 - Shutterfly tool to be applied for pics
- Facebook vs website tool for EHO jobs
- Up-to-date web users needed per subcommittee

Attachments

- NA

- **Readiness Subcommittee**
— Reported by CDR Brad King

Current Subcommittee Members:

Chair: CDR Lisa Delaney, CDC
Members: CAPT Colleen Petullo, EPA
CAPT Mark Miller, CDC
CAPT Larry Cseh, CDC/ATSDR
CDR Brad King, CDC/NIOSH
CDR Jason Barr, NIH
CDR Martin Smith, IHS
CDR Christopher VanTwuyver, FDA
LCDR Elizabeth Valenti, FDA
LT Patrick Wallace, FEMA
LT Aaron Otis, CDC
Dr. Robert Emery, Univ of Texas

Current initiatives (and projected completion date if applicable):

Coordinate and support development of EHO Readiness Subcommittee webpage (Dec 2011)

Update the EHO Readiness Guide originally developed in 2004. The purpose of the document is to identify necessary skill sets and competencies necessary for a successful OFRD deployment.

Continue to contact EHOs who are listed on the OFRD quarterly Readiness Status Report. (Officers on this report are those who are projected as not meeting basic qualified requirements prior to the Official Readiness Report for that quarter.)

Develop novel approaches to assisting officers meet Basic Readiness and submit recommendations to CPO.

Notable news/activities/accomplishments since last EHOPAC meeting:

Developed a draft Basic Readiness Compliance Checklist with helpful hints for maintaining Readiness.

Developed draft analysis report for officers not meeting Readiness for March 31st

Seeking EHOPAC review of both documents prior to finalizing.

June officer readiness not sent to EHOPAC until June 28th. Predicted readiness as of June 28th was 87.85%. However, no final category readiness percentages have been reported for the last quarter.

Long Term Goals:

- Continued support to officers attaining and maintaining readiness.
- Support the Chief Environmental Health Officer.
- Lead the way for the Environmental Health Responder.

Items for EHOPAC Input/Discussion: Is it ok if I send to all subcommittee members or should it be routed through CDR Kates?

Actions previously directed by EHOPAC (Status and projected completion):

Finalize draft readiness analysis report and readiness compliance checklist.

Attachments- None

- **Career Development**
—Reported By CAPT Brian Johnson

Subcommittee: Career Development Subcommittee

Current Subcommittee:

CAPT Brian Johnson, Co-Chair

CAPT Ann Krake, Co-Chair

Current initiatives:

- On August 2, 2011, the CDSC Chair received a list of EHOs who ranked in the bottom quartile towards promotion during PY 2011. Over the next two to three months, CDSC members and selected Senior-level officers will carry out EHO career counseling activities. CDSC members will be contacting Senior-level officers from various agencies to assist with this effort.

Actions previously directed by EHOPAC: No new PAC requests since June meeting

Notable news/activities/accomplishments since last EHOPAC meeting:

- Received and responded to several e-mails and phone calls from current and prospective officers concerning EHO CVs and Continuing Education Summaries, promotion, EHO appointment standards, graduate degrees, and various other career development issues.

Long Term Goals: None to report

Items for EHOPAC Input/Discussion: None to report

Attachments

None

Charter, Bylaws and Policy Review Subcommittee

—Reported By CDR Chris Kates

Subcommittee: Charter, Bylaws and Policy Review

Current Subcommittee:

CAPT Charles Higgins, Chair

CAPT Dan Strausbaugh

CDR Jennifer Lincoln

LT Danielle Mills

Current initiatives:

- New subcommittee chair is in process of getting up to speed, reviewing past documents and actions as well as becoming more familiar with the charter and bylaws.
- Subcommittee membership will be reviewed in the near future.

Actions previously directed by EHOPAC: No new PAC requests since June meeting

Notable news/activities/accomplishments since last EHOPAC meeting: None to report

Long Term Goals: None to report

Items for EHOPAC Input/Discussion: None to report

Attachments

None

- History Subcommittee
—Reported by LT Christian Witkovskie

Current Subcommittee Members:

Christian	Witkovskie (Chair)		
Jeffrey	Conner	Victoria	Murray
Kenneth	Crombie	Amanda	Parris
Tim	Duffy	Fredrick	Ramsey
William	Fournier	Susan	Shaffer
Theresa	Gallagher	Kelli	Stamper
Robert	Gruhot	Martin	Stephens
Patrick	Hintz		
Abraham	Maekele		

Current Initiatives:

1) Flag & Chief Professional Officer Biographies Team (Lead: Kelli Stamper) **IN PROGRESS – As of 8/5/11.**

The July work team call was rescheduled due to team members' scheduling conflicts (only 1 member was available). Team lead will be contacting each team member individually on 8/8 & 8/9 to discuss the status of each of the interviews and biographies, discuss any concerns and questions, and determine what assistance might be needed to assist them with completing their assigned biographies. The work team call will be rescheduled for the week of August 22nd.

The following has been completed since the last report:

- * Chelikowsky and Shepherd interviews completed and have started on the bio write ups.
- * Efforts to research and gain access to the official OPFs of deceased officers continue in order to complete those biographies. Most recently, the EH CPO, CAPT Welch made the request in person on recent trip to Rockville. Bio team now waiting for approval to be granted. It will be difficult to complete biographies for those individuals without the OPF.
- * Contacted Bobby Villines with request for the biographies, photos, and other items that were on the old history site. He recently sent an update that he is still searching.
- * Team members have made several repeat calls to a couple of Officer's to request an interview but have had no success in moving forward. I have followed up to provide more information on the project, what they can expect, and so forth. I will have an updated report following my one-on-one calls with each team member next week.
- * Have spent considerable time compiling background information and identifying possible sources of information on the Officers to be interviewed for this project. That has included contacting several retired PHS EH and ENG Officers who were their peers: Larry Burger, Jerry Michael, and Dick Clapp – each of whom has been very willing to share memories, information, and knowledge.

	<u>CPO/Flag</u>	<u>Status</u>
Kelli	Crow	Draft to Officer
	Welch	Draft to Officer
	Randy Grinnell	
	Marsland	Interview Complete
Tim	Meeks	Awaiting Photo
	Chelikowsky	Interview Complete
	Todd	
Vince	Holman	
	Young	
	Verrone	
Jeff	Touch	
	Smith	
	Taylor	
Abraham	Shepherd	Interview Complete
	Richie Grinnell	
	Jim Liberman	

2) Data Team: (Leads: Patrick Hintz and Robert Gruhot) **IN PROGRESS** – Continue to summarize EHOPAC meeting minutes from the past decades, year by year (Victoria Murray, Susan Shaffer,).

3) Historical Photo Gallery (Lead: Patrick Hintz) **IN PROGRESS** – No change from previous report due to work and deployment conflicts.

Kimberly Smith stepped down from the History Subcommittee due to work conflicts.

4) IT Team (Lead: Martin Stephens) **IN PROGRESS** – Has access to Shutterfly account and to the website, but no new information has been developed for posting to the website.

Completed Initiatives:

No new completed activities.

Notable News/activities/accomplishments since last EHOPAC meeting: None

Items for EHOPAC Input/Discussion: None

Actions previously directed by EHOPAC: None

Attachments: None

- Awards Subcommittee
—Reported by CDR Scotty Hargrave

No Report

- Membership Subcommittee
—Reported by LCDR Unthank

The election for new EHOPAC members is scheduled for this fall. There will be six vacancies including 2 for IHS, 3 for FDA and 1 for ATSDR. Outgoing members include: CAPT Mike Noska, CDR Chris Kates, LT Christian Witkovskie, CAPT Brian Johnson, CAPT Wayne Hall and LCDR Jennifer Freed. LCDR Unthank reviewed the officer distribution numbers, and agency representation will remain the same: IHS 5, FDA 4, CDC 3 and all other agencies having 1 including EPA, ATSDR, Coast Guard and Interior and two at-large members.

LCDR Unthank will be sending out an email requesting nominations for replacements of upcoming vacancies. Please recruit officers for these vacancies. The PAC should consider targeting junior officers as there is only one officer below the grade of LCDR, and he is rotating off the EHOPAC at the end of this term.

LCDR Unthank is finishing up her third year as chair; she recommends CDR Mattorano to replace her as he's been serving as vice chair.

In other membership related news, LCDR Derek Newcomer has accepted the Chairmanship of Professional Standards and Image Subcommittee.

7. New Business

School Visit: – CDR Chris Kates

- Planning for ETSU visit is underway
 - Dates set for October 3rd-6th. Travel on the 3rd and 6th, with student recruitment meeting on the 4th and EHOPAC Meeting on the 5th.
 - There is a block of rooms set aside at a hotel across from the University. Please send CDR Kates and CAPT Noska an email within the week indicating whether you are going or not to assist with the number of rooms that need to set aside for our group.
 - Budgeting issues may impact EHOPAC member travel.
 - CAPT Noska will be driving. Others wishing to ride with him from the DC area should contact him.
8. Meeting adjourned 1448 Hrs. EDST
Next meeting: October 5th, 2011

ATTACHMENTS:

Attachment A. Upcoming EHO Speaker/Recruiter Events

- 1) **Event:** Oregon Environmental Health Association annual conference
Date: October 11-12
Where: Corvallis, Oregon
Request: USPHS Speaker – topic of their choice
EHO: LCDR Gino Beglutti, CDC-Atlanta

- 2) **Event:** Oregon Public Health Preparedness Coordinators Conference
Date: October 6-7
Where: Eugene, Oregon
Request: USPHS Speaker – Keynote speaker who has recent disaster experience from an environmental health perspective. Also breakout session on specific roles of environmental health during a disaster.
EHO: CAPT Joe Maloney, CDC-Atlanta

- 3) **Event:** Illinois Environmental Health Association, Annual Educational Conference
Date: October 20-21
Where: Peoria, IL
Request: USPHS Speaker and exhibitor
EHO: CDR Casey Crump and others from the Bemidji IHS office

- 4) **Event:** NEHA Region 4 Conference (consists of the following state environmental health associations: IA, NE, SD, WI, MN, ND)
Date: September 14-15
Where: Rochester, MN
Request: USPHS Speaker and exhibitor
EHO: LCDR Martin Stephens, IHS-Aberdeen

- 5) **Event:** Illinois Department of Health, 12th annual Illinois Food Safety Symposium
Date: September 28-29
Where: Peoria, IL
EHO: LT Brittany Laymon

Attachment B. 2011 JRCOSTEPs

LAST NAME	FIRST NAME	JRCOSTEP School	Category	1662 EFF DATE	Selecting Agency/Duty Station	Preceptor
BELL	JUSTIN	Colorado State University	EHO	6/18/2011	IHS, OKLAHOMA CITY (Pawnee, OK)	Aaron McNeil
BLACK	DANIELLE	Eastern Kentucky University	EHO	6/18/2011	IHS, ABERDEEN AREA (Minot, ND)	Molly Curry
BUTNER	LAUREN	Western Carolina University	EHO	6/20/2011	IHS, PHOENIX AREA (Lakeside, AZ)	Stephen Piontowski
CHANDLER	SARAH	Eastern Kentucky University	EHO	6/17/2011	IHS, PHOENIX AREA (Sparks, NV)	Kelli Stamper
CHAVEZ	JUSTINE	Colorado State University	EHO	6/17/2011	IHS, ABERDEEN AREA (Fort Totten, ND)	Veronica Leaf
DEARDORFF	MIKAYLA	Western Carolina University	EHO	6/17/2011	IHS, PHOENIX AREA (Phoenix, AZ)	Ricardo Murga
FOWLER	WESLEY	East Central University	EHO	6/18/2011	IHS, ABERDEEN AREA (Sisseton, SD)	Martin Stephens
FROMUTH	KATHRYN	Colorado State University	EHO	7/3/2011	IHS, ALBUQUERQUE AREA (Santa Fe, NM)	Jeff Dickson
GREENE	RICHARD	Western Carolina University	EHO	6/17/2011	IHS, PHOENIX AREA (Parker, AZ)	David Bales
HANLEY	ZACHARY	IL State University	EHO	6/17/2011	IHS, SEARHC (Sitka, AK)	James Clare
KONG	MAGGIE	California State University-N	EHO	6/19/2011	NIH (Bethesda, MD)	Derek Newcomer
LAWRENCE	ARIELL	University of Georgia	EHO	6/16/2011	IHS, DEHE (Tucson, AZ)	Angela Hodge
LEE	MAIKA	Western Carolina University	EHO	6/20/2011	IHS, PHOENIX AREA (Phoenix, AZ)	Leonard Lopez
LUCAS	RACHEL	BG State University	EHO	6/18/2011	FOH (Bethesda, MD)	Justin Perkins
MCQUEEN	AMANDA	Western Carolina University	EHO	6/17/2011	IHS, EHS (Albuquerque, NM)	Jerry Lee
MILTON	JUSTIN	East Central University	EHO	6/17/2011	IHS, NAVAJO (Fort Defiance, AZ)	David Tibbs
PORTER	MATT	Wright State University	EHO	6/20/2011	IHS CALIFORNIA (Sacramento, CA)	Gordon Tsatoke
QUINN- VAWTER	CHRISTOPHER	Colorado State University	EHO	6/17/2011	IHS, ALBUQUERQUE AREA (Santa Fe, NM)	Jeff Dickson
ROCKHOLT	LAILANI	Western Carolina University	EHO	6/20/2011	IHS, BRISTOL BAY (Dillingham, AK)	Brandon Parker
SAXTON	IAN	Missouri Southern State University	EHO	6/17/2011	IHS,TANANA Chief conf (Fairbanks, AK)	Mike Reed
STARK	ELLE	Colorado State University	EHO	6/16/2011	IHS, BEMIDJI AREA	Tim Duffy
URE	MARISSA	Ohio University	EHO	7/1/2011	IHS, ALASKA NATIVE TRIBAL (Anchorage, AK)	Troy Ritter

Attachment C. Category Statistics – as of 8/9/11

New officers since June 2011: 1

Rank	Name	Agency	CAD	Qual. Degree	Major	School	Notes
LTJG	Krista Tuggle	FDA	7/7/11	BS	Env Health	Eastern Kentucky	

Current number of EHOs: **365** (no change since 6/21/11)

By agency:

ATSDR 18
 BOP 2
 CDC 66
 DHS 21 (↓1 since 6/21/11)
 DOD TMA 2 (↑1 since 6/21/11)
 EPA 16 (↓1 since 6/21/11)
 FDA 89 (↑1 since 6/21/11)
 HRSA 5
 IHS 100
 INTERIOR 14
 NIH 9 (↑1 since 6/21/11)
 OS 10
 PSC 9
 USDA 4 (↓1 since 6/21/11)

By rank:

O-2 29 (↓7 since 6/21/11)
 O-3 58 (↑2 since 6/21/11)
 O-4 83 (↓1 since 6/21/11)
 O-5 90 (↓1 since 6/21/11)
 O-6 102 (↑7 since 6/21/11)
 O-7 3

EHO Applicant Statistics (as of 8/9/11)

- Approximately 22 boarded and medically cleared applicants according to applicant locator on the CCMIS website.